

GRANTS REVIEW PANELIST – VOLUNTEER (UNPAID)

ABOUT US

Through collaboration, inclusion and accountability, viaSport leads the development and growth of amateur sport in BC. We help bring more families to the field, fans to the stands, athletes to the podium and sporting events to the province. Created as a legacy of the Vancouver 2010 Olympic and Paralympic Games, viaSport British Columbia acts as the Province's lead agency to steward the growth and development of amateur sport in BC.

Reaching all corners of the province, our aim is to make British Columbians healthier and better connected through safe, inclusive, and welcoming sport experiences. We work to increase public trust in the power of sport and create economic growth and social development through greater access. We help the amateur sport community connect to partners, funding, resources, and other capacity-building initiatives.

ABOUT OUR GRANTS

Funded by the Province of BC, Government of Canada, and individual foundations and corporations, viaSport awards \$2,000,000 in sport-related grant programs each year. Our aim is to reduce barriers and create opportunities to increase participation, education, and access to sport through targeted grants.

ROLE SUMMARY

Grant review panelists support viaSport's administration of the grants program by reviewing and evaluating grant applications. As grant administrators, we rely on the guidance and recommendations of a review panel to determine awardees. When a grant intake closes, viaSport assembles a grant review panel consisting of sport experts. Each panel is chosen to ensure balanced representation and, whenever possible, alignment with panelists expertise, background, and interests. The panel bases their recommendations and funding levels on the eligibility and assessment criteria described in grant specific guidelines, and if needed, with guidance from viaSport.

By joining viaSport as a Grant Review Panelist, you will be added to a pool of panelists that viaSport can reach out to as needed. Panelists may decline invitation to participate if other commitments take priority.

ROLE RESPONSIBILITIES

On average, panelists are invited to participate in one or two grant cycles per fiscal year, the grant review cycle spans between 2 and 4 weeks where panelists can expect to contribute approximately 20 hours of their time, review approximately 40-50 individual applications and virtually attend a panel review meeting where final deliberation takes place. The entire process, from interviews to onboarding and feedback to viaSport is done remotely.

ABOUT YOU

An individual with multiple years of experience in amateur sport in BC, preferably having worked or working in managerial/senior roles, providing a unique mix of freshness and perspective in different areas of sport, included but not limited to, sport development and consulting, coaching, event hosting and management, and program design.

The Panelist should ideally have the following knowledge, skills and/or experience:

- Experience in a sport-related leadership position.
- Experience in BC's amateur sport sector.
- Good attention to detail, organization, and time management skills.
- Capable of providing informed viewpoints, consider others ideas, and seek information to inform decision making.
- Strong interpersonal and communication skills.
- Ability to interpret financial statements and to maintain confidentiality.
- A familiarity with grants and/or funding applications.

If you feel as though you partially or fully meet the above description and wish to support reducing barriers and creating opportunities to increase participation, education, and access to sport, we would love to hear from you.

APPLICATION DETAILS

To apply, please reach out to grants@viasport.ca with a brief summary of your background and expertise. Our grant manager will reach out to applicants on a monthly basis to discuss fit and next steps.

For more details on our grants program please visit: <https://viasport.ca/grants/>

If you wish to learn more about how we are transforming and scaling the impact of sport in our province, upcoming grant opportunities, and the latest sport and physical activity news in BC:

- Sign up for our [monthly newsletter](#)
- Follow us on [Facebook](#), [Twitter](#), [Instagram](#), [YouTube](#), and [LinkedIn](#)
- Visit viaSport.ca